



FIRST AID REQUIREMENTS FOR LEADERSHIP QUALIFICATION

Policy number	GO 1
Subject	All Leaders must hold a First Aid qualification.
Policy	<ol style="list-style-type: none"> 1. All first aid qualifications for adults must be assessed by a qualified assessor from a Nationally Registered Training Organisation. 2. All Qualified Leaders are required to have a current first aid certificate at the level specified for their qualification in the Australian Learning and Qualification Program. 3. Leaders who require Cardiopulmonary Resuscitation (CPR) must have this assessed every three years. Leaders are responsible for ensuring that they 'refresh' their CPR at least annually. This should be carried out in the company of a CPR qualified Region Manager, District Manager or Leader. 4. For camping and other adventure-based activities the 'Leader in Charge' must have 'Provide Basic Emergency First Aid' (HLTAID002) or higher. 5. Qualified Leaders who work in the medical field may be exempt from holding First Aid qualifications if they meet any of the following requirements: <ol style="list-style-type: none"> a. Emergency department doctor or nurse; b. Ambulance worker or paramedic; and c. General practitioners with current vocational registration. 6. Exemption is at the discretion of Volunteer Support Officer of Girl Guides Victoria. Proof of current employment and qualifications should be provided every three years. 7. The following people are not exempt and should complete first aid qualifications as required for all Leaders: <ol style="list-style-type: none"> a. Medical and nursing students; and b. All qualified nurses other than those listed. 8. Adults appointed as a First Aider for camps and overnight stays must be a registered member of Girl Guides Victoria and have all Checks completed. First Aid qualifications are not mandatory, however basic knowledge of emergency first aid is necessary.



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QUALIFICATION

Principles	N/A
Procedures under this policy	N/A
Related policies	GP41 – Privacy Procedure

Version Information

Version Number	Content Updated	Person Responsible	Date Updated
1.2	Checks section added New policy formatting Version Control section added	P&P	July 2019
1.1	Updated		June 2015
1.0	Original (formerly GO9)		May 2009