

**FUNDRAISING THROUGH BINGO NIGHTS POLICY**

Policy number	GO 25
Subject	Fundraising through bingo nights
Policy	Girl Guides Victoria permits Guide Support Groups, building committees and other supporting groups which are working to raise funds for the Association, to conduct bingo games, provided the conditions in this policy are observed
Principles	<p>Raffles can only be run by organisations that have been declared by the Victorian Commission for Gambling and Liquor Regulation.</p> <p>Girl Guides Victoria is committed to ensuring that all legal requirements for activities undertaken by volunteers and all those associated with GGV are fulfilled.</p>
Procedures under this policy	<p>1. Fundraising through bingo nights are only permitted provide the following conditions are observed:</p> <ol style="list-style-type: none"> <li>All legal requirements must be conscientiously fulfilled. These deal with such matters as hours of play, minimum age of players, proportion of ticket money which must be offered in prizes, dates by which returns must be lodged with the Raffles Board, etc. Details are available from:   The Delegate  Victorian Commission for Gambling and Liquor Regulation  Level 13, 12 Shelly Street,  RICHMOND, VIC, 3121  or  PO Box 1988R,  MELBOURNE, VIC, 3001  Phone: 1300 182 457 Fax: 9651 3777  Website: <a href="http://www.vcqlr.vic.gov.au/gambling/raffle/licensee-resources/faqs">www.vcqlr.vic.gov.au/gambling/raffle/licensee-resources/faqs</a> </li> <li>All applications for bingo permits must be accompanied by a letter of approval which is issued at Guide Centre. To obtain this letter of approval, groups should send details of their plans, including such information as the name of the person in whose name the permit is to be issued, where and when the game is to be held, and the purpose to which proceeds are to be directed.</li> </ol>

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	<ul style="list-style-type: none"> <li>c. Uniformed members are not permitted to organise bingo games and in accordance with legal regulations.</li> <li>d. No child under the age of 18 years may take part.</li> <li>e. The District Manager or Region Manager concerned, must approve of the arrangements.</li> <li>f. Bingo nights being held solely for raising Guide funds should not be advertised publicly.</li> <li>g. No alcoholic drinks should be served on Guide premises where those attending are predominately under 18 years of age.</li> </ul> <p>2. It is foreseen that districts owning their own halls may receive requests to lease their halls for outside groups wishing to hold bingo nights. Provided the Guide Support Group or Committee of Management is happy to lease the hall for such a purpose, it may do so subject to the following:</p> <ul style="list-style-type: none"> <li>a. If the land on which the hall is situated is under lease, permissive occupancy or similar arrangement, there is no clause in that lease which would restrict the use of the hall for this purpose.</li> <li>b. There is adequate insurance cover for the building and contents. It is essential that groups hiring guide halls should be required to make their own arrangements for Public Risk Insurance.</li> <li>c. The committee is satisfied that the group leasing the hall will fulfil all legal requirements pertaining to the playing of bingo.</li> <li>d. No alcoholic beverages will be sold or served without an appropriate permit.</li> </ul> <p>3. Similar conditions should be observed in cases where Guide Support Groups or other supporting committees are sharing with other community groups in a program of bingo nights.</p> <p>4. Any queries pertaining to bingo as a means of fundraising for Guide projects should be referred to the Chief Executive Officer.</p>
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Related policies	GO-26 Raffles
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**Version Information**

Version Number	Content Updated	Person Responsible	Date Updated
1.2	VCGLR Address updated New policy formatting Version Control section added	P&P	February 2020
1.1	Updated		August 2016
1.0	Original (Formerly GO29)		April 2004