



DISBANDING ENTITIES OF GIRL GUIDES VICTORIA

POLICY

All property and assets of a disbanded Region, District, Unit or other entity of Girl Guides Victoria belongs to Girl Guides Victoria and therefore must be dealt with in accordance with the Girl Guide Association of Victoria Act 1952 (Vic), the Constitution and By Laws of Girl Guides Victoria, or by decision of the Executive Committee.

When an entity closes, all moneys shall be transferred to the GGV Future Fund. Other assets of value shall be transferred to GGV. Any proceeds from these will be deposited in the Future Fund.

PROCEDURE

When the numbers of Guides or Leaders in a Region, District or Unit is diminishing to the extent that it may no longer be viable for the entity to remain open, it is important to take immediate action.

District or Unit:

The District Manager or person acting as District Manager should contact the Region Manager and discuss the issues before the problem becomes critical. All possible avenues to increase membership should be explored. These include school promotions, special meetings of parents, community forums and other initiatives appropriate for the local area.

Region:

The decision to disband a Region is made in consultation with the State Commissioner and Chief Executive Officer (CEO).

When a Region, District or Unit is disbanded:

1. The CEO is notified and provided with details of all moneys, assets and other property held by or on behalf of the entity, together with details of halls and other property which, as a result of the decision to disband the entity, will no longer be used.
2. After payment of all outstanding expenses, the bank account(s) of the disbanded entity must be closed.
3. All money or other assets of value from the disbanded entity shall be transferred to GGV
4. All remaining equipment belonging to the District or Unit will be distributed at the discretion of the Region Manager.



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5. When a Unit closes, the funds contributed by the girls are divided between the Units to which they transfer. If there are no girls remaining or transferring, the moneys will be deposited in the GGV Future Fund.
6. When a new Region or District is established they may apply to obtain some financial assistance from the Future Fund. Applications are made in writing to the Chief Executive Officer for consideration by the Finance Committee.

Note: Read in conjunction with Policy GO 20 Future Fund of Girl Guides Victoria.