



GIRL GUIDES  
AUSTRALIA  
VICTORIA

# Snoozefest Huzzah

5 – 6 May 2018

Kryal Castle

121 Forbes Road

Leigh Creek (near Ballarat)



We're for girls. **Snoozefest Huzzah** aims to allow all girls to explore medieval activities in a fun and unique environment. Girls will develop their confidence and independence while creating memories and making friends with Girl Guides from across the state.

'Huzzah' is a medieval word used in celebration, like 'hooray' and 'well done'. Huzzah will be well used at the event and yelled out in moments of celebration throughout the night!

## Getting there

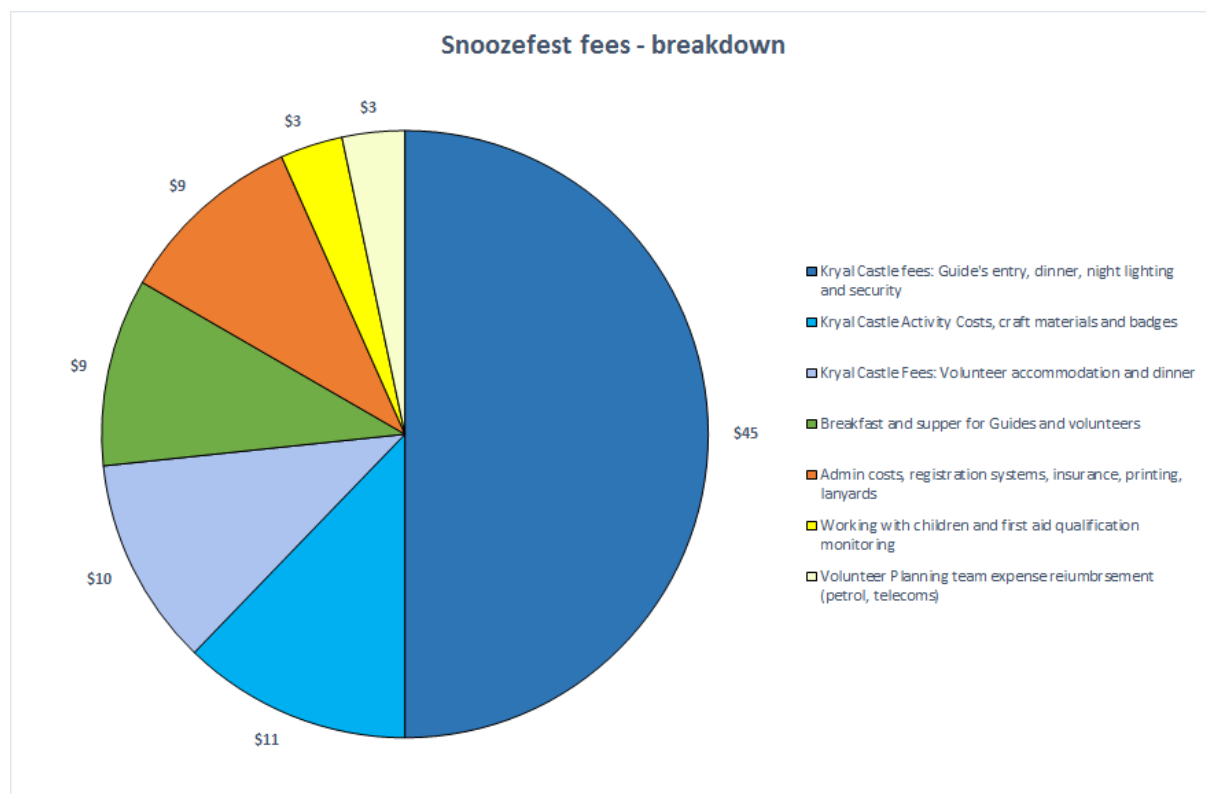
Kryal Castle, 121 Forbes Road, Leigh Creek, is visible from the Forbes Road exit. **Parking is limited**; we highly recommend carpooling or using the Group Transport option.

## Event program & costs

The event includes...

- Entry to Kryal Castle for the **full weekend**
- Dinner, supper, and breakfast
- Activities, games, crafts, and movies
- The opportunity to explore the Castle after dark (not open to the public)
- The chance to camp on the grounds with friends (not open to the public)

Like all Guiding programs and events, Snoozefest is designed and **staffed by volunteers**. 70% of the events fees go to Kryal Castle (entry fees, dinner, lighting, security, preparation of the camping paddock, etc.) and 10% of the cost is for additional food. The rest of the fees support registration processes, health and First Aid planning, program materials, qualification compliance and monitoring for volunteers (camping, First Aid, Working with Children, etc.), and expense reimbursement for the organising team.



# Registration details

Event registration and payment is via the Girl Guides Victoria website:

<https://www.Guidesvic.org.au/category/events/current-victorian-events/>

**Registrations close at midnight on Monday 26 March** or sooner if the event reaches capacity (500 youth members). There will be a waiting list if required. We highly recommend early registration for this event.

This is a large state event, and the volunteer committee planning the event will need time between registration closing and the event to focus on the program delivery. **No late registrations will be accepted.**

## Signing in on Saturday

Sign in at the event will start at 4.30 pm on Saturday 5 May. Guides will need to gather in their Unit/District groups on the grass hill to the left side of the Castle. Once the full group has arrived, they will sign in together. Each Guide will need to hold her own health form and any medication to hand in. For safety reasons, **Guides will not be permitted entry without an up-to-date health form.**

Due to limited space, parents should say their goodbyes as soon as Guides join their Unit/District. Parents will not be able to access the camping area or Castle during the event.

Guides may access the Castle during the day prior to the event, but will need to exit the Castle at 4.00 pm with the general public.

## Setting up tents

Guide Units/Districts will have the opportunity to set tents up before registration. The camping area outside the Castle walls will be **accessible from 2.00 pm**. Guide Units/Districts are encouraged take advantage of this option so that tents can be set up before it gets too dark. While experienced Guide Leaders will be on hand to support if required, setting up tents is part of the Snoozefest experience and Guides are expected to take charge of this.

## Health and First Aid

There will be a fully qualified First Aider on duty at all times in a dedicated First Aid room.

***Girl Guides Victoria relies on the information from a Guide's profile on our database regarding medical and developmental support needs to plan staff ratios at events.***

Please ensure this information is up-to-date - it is available on a Guide's profile when logged in for event registration. Additional questions will also be asked upon registration. The volunteer First Aid team will be reviewing all registered Guide profiles and will phone parents to discuss health or developmental needs if required in the week before the event.

Girl Guides will make every possible effort to accommodate a Guide's physical and mental health needs, or special support required for this event. Any atypical requirements need to be disclosed and discussed with the committee prior to the event. In line with our duty of care obligation to all Guides, if a Guide arrives at the event with a support requirement for which the volunteer staff have not prepared, or for which the volunteer staff cannot cater (for reasons of supervision ratio or training), the Guide will not be able to stay at the event.

Upon sign in, you must provide the event First Aider with a copy of your Guide's current plan

for any medical condition listed on the Health Form (e.g. asthma management plan, anaphylaxis management plan etc.)

All personal medication (except asthma puffers and Epipens) must be:

- handed in upon sign in (this includes analgesics like paracetamol and ibuprofen)
- in its original packaging in a snap-lock bag clearly labelled with the Guide's full name, her Unit, and the dosage instructions
- itemised on the Health Form

Medications handed in will be available for collection from First Aider from 7.30 am on Sunday.

Please note that Girl Guides Victoria volunteers are not permitted to issue any medication to participants without the consent of their guardian.

If you have any questions, or require wheelchair access or other support, please contact us at [snoozefest@Guidesvic.org.au](mailto:snoozefest@Guidesvic.org.au) as soon as possible to make arrangements. We will be happy to help!

## Transport arrangements

### Public Transport

There is no direct public transport to Kryal Castle.

### Group Transport

The event committee will organise a supervised Group Transport option from Southern Cross Station to Kryal Castle and back, dependant on demand. **Please indicate if your Guide will require this option and pay for it during the online registration process.** The cost of this transport is \$26 per person.

A combination of trains and coaches may be used, depending on V-Line timetables. There will be a maximum number of Guides we can fit on the Group Transport. Once the allocation has been exhausted, you will be offered a place on the waiting list. Depending on the number of Guides on the waiting list, further Group Transport may be organised.

This year, all participants on the Group Transport will be allocated to a travel group. We will try to keep Units together and with their Leaders, but this may not always be possible. We will ensure all Guides have at least one person from their Unit/District in their travel group.

All participants who register for the Group Transport will be notified by 9 April of their allocated arrival time, and Bus Leader's name and phone number. All participants on the transport waiting list will also be contacted by 9 April with an update.

Please email any queries regarding this transport option to [snoozefest@guidesvic.org.au](mailto:snoozefest@guidesvic.org.au).

### Driving

From Melbourne, Kryal Castle is via the Western Freeway towards Ballarat. Follow the Kryal Castle sign to turn left onto Forbes Road.

## Accommodation arrangements

Guides will be sleeping in tents, the provision and assignment of which will be organised at a Unit or District level. The sleeping paddock is approximately 150 metres from the Castle entrance. A roster of Leaders will be stationed at the sleeping paddock at all times and will

be awake for supervision overnight. Leaders will not be sharing tents with the girls but will be camping in the same area.

## Technology:

Girl Guide events are great opportunities to spend time with friends, get to know others, and enjoy all the amazing experiences on offer. We strongly encourage Guides to think about whether devices are needed for this event, and acknowledge that Girl Guides Victoria cannot take responsibility for their safekeeping.

If Guides do have electronic devices, Girl Guides Victoria recommends the following:

- When participating in activities, phones are put away
- Cameras are not used in tents
- Permission is always sought before photos are taken
- All posts are made with respect to our Guide Promise to “respect myself and others”
- Remember that all common social media platforms require participants to be 13 years of age

Event photographers will be posting to #guidesvic and #snoozefest. With the above guidelines in mind, Guides can also share photos so that we can follow all the fun!

In light of today’s ubiquitous availability of cameras and social media choices, Girl Guides Victoria cannot monitor and are not liable for any photos youth share.

If you have any questions regarding this, or if there are specific legal issues regarding custody or safety with respect to photos, please contact [snoozefest@guidesvic.org.au](mailto:snoozefest@guidesvic.org.au).

## Spending money

The registration fee covers all program activities at Snoozefest Huzzah. Guides may wish to bring some spending money to make a purchase at our Mini Guide Shop at the event, or at the Kryal Castle shops during the day.

## Program

We’re for girls! Snoozefest Huzzah will be an exploration of medieval life catering for all different types of girls. Activities will run until approximately 2.00 am with girls being encouraged to develop their personal skills and head to bed as required. The camping grounds will be available for girls to head to bed from 8.00 pm onwards.

The program is still being finalised but will include:

### Active Girls:

- Knight School
- Disco
- Games

### Adventurous Girls:

- Dragons’ Labyrinth
- Archery

- Torture Tour (13+ only) - This can be quite scary for some girls. Please have a discussion with your Guide about if this is something she should participate in or not.

### **Creative Girls:**

- Crafts
- Campfire
- Story Time
- Photo Booth
- Jester School

### **Clever and Curious Girls:**

- Dragon's Quest
- Wizard School

### **Laid-back Girls:**

- Princess Pamper
- Movies
- Chill Out Zone

This year, we are excited to announce the opportunity for Guides to book in for special classes. These optional classes will be available for selection when you register for the event. There are four on offer throughout the night:

**Balloon Art** – Enhance your Jester skills by learning the art of balloon twisting.

**Bracelet Making** – Create your very own royal jewels by making a bracelet fit for a princess.

**Bath Bombs** – Relax and soak up the fragrance of your very own homemade bath bomb.

**Potion Making** – Explore the arts of a wizard with fun scientific experiments.

## **Conditions of attendance:**

All participants (youth and adult) must be current members of Girl Guides Victoria and be registered for the event.

All participants are expected to be at the event from **4.30 pm Saturday until 9.00 am Sunday**. To maintain security, we can only accommodate late arrivals or early departures in exceptional circumstances, provision for which must be arranged **at least 14 days prior to the event**.

All participants must adhere to the event rules discussed on arrival, and Kryal Castle terms and conditions for entry. Whilst Leaders will work with youth to negotiate issues and disagreements, if safety rules or Kryal Castle signage or regulations are breached, participants will be required to leave and costs incurred will be the responsibility of the parent/guardian.

## **Supervision and security:**

The Guides attending Snoozefest Huzzah will be supervised by over 80 Girl Guide Leaders who all have current Police and Working with Children Checks in line with our Child Safety Policy. Kryal Castle staff will also be on hand for the event, and it is the responsibility of Kryal Castle to implement the identity and qualification checks for their staff.

The event is run by the Leader in Charge (Rebecca Court) and the Snoozefest committee, and will also be overseen by a Kryal Castle manager.

For your Guide's wellbeing, we will endeavour to place her under the supervision of a Leader from her District or local area. This Leader will be the main contact for the health and wellbeing of the Guides from each Unit/District/area.

## Contact for parents during the event

If you require an urgent emergency message to be given to a Guide please call Rebecca Court, on 0409 930 272. Parents and guardians are asked to refrain from contacting Guides during the event, as it is disruptive and may cause homesickness.

## Signing out on Sunday morning

All participants will need to come into the Castle on Sunday morning to sign out. Guides are encouraged to speak to their Leaders about what time they will be picked up, as there is the option to pull down tents after sign out.

Sign out will be at 9.30 am. After this time, all Guides will be in the care of their supervising Leader. All Guides will be required to leave the Castle with their Leader. They will then walk down towards the pick-up zone. To keep this process as smooth as possible, the organising committee are asking parents to pick up their Guide from the pick-up zone towards the sleeping paddock rather than from the Castle gate.

## Things to do in Ballarat

We understand that some parents would like to enjoy the weekend in Ballarat while their Guide is at Snoozefest. We encourage you to visit the "Visit Ballarat" website to see Ballarat's the top attractions, upcoming events and places to stay.

<http://www.visitballarat.com.au/>

## What to bring for winter outdoor camping

Ballarat is known for being very cold, particularly at night and in winter. **Guides must prepare for the cold.** We strongly recommend layers of clothing and considering thermal wear as well. Please bring everything on the kit list and make sure it is clearly named. Speak to your Guide Leader to organise a tent to share with other Guides in your Unit/District.

See overleaf for the 'kit list'.

## Kit List:

Required	Description or notes
<b>Sleeping gear:</b>	<b>In a waterproof bedroll or large bag.</b>
Sleeping Bag	Good quality with a -10 degree rating. Avoid cheap or poor quality sleeping bags. They will not be warm enough.
Inner sheet	Optional/recommended.
2 blankets	As required.
Sleeping mat	Essential as it reduces heat transfer to the ground.
Small pillow	OR a pillow case to stuff with spare clothes.
Tarp/waterproof ground sheet	Reduces dampness and heat transfer to the ground.
<b>Clothing:</b>	<b>Clearly labelled.</b>
Warm jumper	Or two...
Warm pyjamas	
Change of underwear	
Spare socks	
Change of clothes	Think layers!
Beanie	
Scarf	
Gloves	
Spare pair of shoes	Good quality boots with ankle support recommended.
Waterproof jacket with hood	
<b>Other:</b>	
Torch and spare batteries	A head light torch will allow free hands for activities.
Cup	Travel mug recommended for hot drinks if desired.
Water Bottle	There will be places to refill bottles.
Sit Upon	Small plastic waterproof square to sit on the ground.
Toothbrush, toothpaste, face washer	
Personal first aid kit	Insect repellent, band aids, tissues, lip balm etc.
<b>Optional:</b>	
Thermal wear	Recommended.
Spending money	For Kryal Castle shops or the Mini Guide Shop.