



2020 LEARNING PARTNER TRAINING INFO KIT

A Learning Partner is a qualified Unit Leader, Assistant Unit Leader, or Outdoors Leader who is currently in a Unit or has worked in a Unit within the last 3 years; or another Leader/Manager with current substantive involvement in Units.

A qualified Manager may attend to become a Learning Partner for District Managers.

To work as a Learning Partner you must attend a Learning Partner Training and be appointed to work as a Learning Partner in a Region by the Region Manager.

A Learning Partner is invited to work with a new Leader or Manager by the District or Region Manager, or the Region Learning & Development Coordinator.

The Learning Partner appointment will be reviewed every three years by the Manager or Coordinator who made the appointment.

Sun 8 March	Altona Guide Hall, 153 Civic Parade, Altona
Sun 9 August	Mitcham Guide Hall, Halliday Park, Bowling Green Lane, Mitcham Road, Mitcham
Sat 7 November	Greensborough Guide Hall, NJ Telfer Reserve, Unit 2, Noorong Ave, Bundoora

Time	9.00 am – 1.00 pm <i>Please arrive by 8.45 am</i>
Cost	No cost
Registration	You will need to register on the Girl Guides Victoria website. Any requests to change a booking must be emailed to support@guidesvic.org.au. Changes will be confirmed via email.
Pre-Training Questions	On registration you will be asked some additional questions. Please complete this so that the GGV Learning & Development Team can effectively assist you in your role.
Booking Confirmations	A Booking Confirmation is automatically emailed at the time of online registration that confirms the booking, time, and venue. If you do not receive an email Booking Confirmation, the online registration has not been successful. Check your 'shopping cart' as you may not have completed the registration. Please call JPC on 03 8606 3500 if you require assistance. <i>Please ensure that you maintain your current email address in your member profile on the GGV website.</i>
Catering	Tea and coffee will be available. BYO morning tea.
What to bring	<ul style="list-style-type: none"> Notebook and pen (or other note-taking device)



*Please note: We will endeavor to run the trainings as scheduled.
Minimum numbers for trainings apply. Please ensure you check the closing date.*



GGV 2020

Learning and Development

	<ul style="list-style-type: none"> • Laptop, tablet, or smartphone • Term plan from a Guide Unit you're involved in 		
Trainer/s	In case you need to contact her on the day of your training, you will be emailed the Trainer's contact phone number prior to the training.		
Emergency Contact	You will provide an Emergency Contact on registration. When signing in, please check that your emergency contact is current.		
Uniform & Name Badge	Please wear a Guide shirt and navy pants/jeans. Please wear your name badge if you have one.		
Personal Possessions	Please keep your purse and any valuables with you at all times. In consideration of others, during the session please turn off your phone or forward to message bank.		
Questions?	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Training Questions training@guidesvic.org.au</td> <td style="width: 50%; border: none;">Booking Questions support@guidesvic.org.au</td> </tr> </table>	Training Questions training@guidesvic.org.au	Booking Questions support@guidesvic.org.au
Training Questions training@guidesvic.org.au	Booking Questions support@guidesvic.org.au		



GIRL GUIDES
AUSTRALIA
VICTORIA

*Please note: We will endeavor to run the trainings as scheduled.
Minimum numbers for trainings apply. Please ensure you check the closing date.*