



2020 CONDUCT A CAMP LEADER TRAINING INFO KIT

- **Conduct a Camp Module - Indoor Camp**
- **Conduct a Camp Module - Outdoor Camp at Established Campsites**
- **Conduct a Camp Module - Outdoor Camp at Bush Campsites**

The Conduct a Camp Leader Training is suitable for qualified Leaders or Managers who wish to conduct Indoor Camps or Outdoor Camps (Established campsite or Bush campsite).

Leaders are welcome to attend both days or, if they have some prior experience, need to consult with their Outdoor Skills Assessor (OSA) to determine which day(s) they need to attend. OSAs are appointed by the Region Manager / Region Team.

Day 1 - Camp One Camp All - Theory

This day is designed for leaders who do not currently hold a Camping Qualification. Required for both Indoor Camp Module and Outdoor Camp Module - Established and Bush. Topics include camp administration, program, policies and procedures, staffing roles and responsibilities, and risk management.

Day 2 - Outdoor Camp Skills

This day is designed to provide practical skills for leaders wanting to gain an Outdoor Camp qualification. It covers various areas of camp set up, including layout, fires and gas safety, gadgets, hygiene, kitchen, tents, and equipment.

Note that the two days of training can be completed at different times, and do not have to be on the same weekend.

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| Sat 21 March | Camp One Camp All - Theory | Lingbogol Campsite Cnr Broomfield & Geddes Road, Creswick North |
| Sun 22 March | Outdoor Camp Skills | |
| Sat 13 June | Camp One Camp All - Theory | Pascoe Vale Guide Hall 7 Prospect Street Pascoe Vale |
| Sun 23 August | Camp One Camp All - Theory | Vermont Guide Hall 11 Nunkeri St Vermont |
| Sat 12 September | Camp One Camp All - Theory | Britannia Park Campsite - Guide House Cnr Guidehouse and Britannia Creek Roads, Yarra Junction |
| Sun 13 September | Outdoor Camp Skills | |



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*Please note: We will endeavor to run the trainings as scheduled.
Minimum numbers for trainings apply. Please ensure you check the closing date.*



GGV 2020 Outdoors

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| Times | <p><u>Camp One Camp All - Theory</u> Start: 9.00am Saturday <i>Please arrive by 8.30am</i> Finish: 5.30pm Saturday</p> <p><u>Outdoor Camp Skills</u> Start 9.00am Sunday <i>Please arrive by 8.30am</i> Finish: 4.30pm Sunday</p> |
| Accommodation | <p><u>Saturday Night</u> Accommodation (indoors or BYO tent) for Saturday night is available at the training days running at Lingbogol and Britannia Park.</p> <p>If you require Friday night accommodation, please contact outdoors@guidesvic.org.au as early as possible.</p> |
| Catering & Dietary Requirements | <p>Please BYO lunch for Saturday, and breakfast if staying overnight. Morning and afternoon tea and Sunday lunch will be supplied.</p> <p>On Saturday evening you will have the option of going out to dinner to a local pub at own cost, or bringing your own meal (full kitchen with microwave available). Tea, coffee & milk supplied.</p> <p>Dietary requirements are collected as a component of registration. <i>Please ensure that you submit any information relevant to catering. The caterer may contact you to discuss any specific requirements.</i></p> |
| Cost | <p>You will not need to pay when registering online.</p> <p>Your District or Region will be invoiced the training fee.</p> <ul style="list-style-type: none"> ● \$45.00 for Camp One, Camp All Theory ● \$45.00 for Outdoor Camp Skills <p>If you withdraw up to one week prior to a training, your District or Region will be invoiced 50% of the event cost. If you withdraw within one week or do not attend the training, your District or Region will be invoiced 100% of the event cost.</p> |
| Registration | <p>Online registration only. Any requests to change a booking must be emailed to support@guidesvic.org.au. Changes will be confirmed via email.</p> |
| Booking Confirmations | <p>A Booking Confirmation is automatically emailed at the time of online registration that confirms the booking, times and venue. If you do not receive an email Booking Confirmation the online registration has not been successful. Check your 'shopping cart' as you may not have completed the registration. Please call JPC 03 8606 3500 if you require assistance.</p> |



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| | Please ensure that you maintain your current email address in your member profile on the GGV website. |
| Pre-Training Questions | On registration you will be asked some additional questions. Please complete this so that the GGV Trainers can effectively assist you in your role. |
| What to bring | <p><u>Camp One Camp All - Theory</u></p> <ul style="list-style-type: none"> ● Notebook & pen ● Laptop (optional) ● Your <i>Conduct a Camp Module</i> ● USB stick (For handouts and resources to be copied to) ● Water bottle <p><u>Outdoor Camp Skills</u></p> <ul style="list-style-type: none"> ● Notebook & pen ● USB stick (For handouts and resources to be copied to) ● Your <i>Conduct a Camp Module</i> ● Sunscreen, insect repellent, & broad brim hat ● Folding camp chair or a small groundsheet/sit-upon to sit on ● Water bottle ● Dilly bag (a.k.a. mess kit/plate bag) including a tea towel |
| Trainer/s | In case you need to contact her prior to the training or on the day of your training, you will be emailed the Trainer's contact phone number two weeks prior to the training. |
| Emergency Contact | You will provide an emergency contact on registration. When signing in please check that your emergency contact is current. |
| Uniform & Name Badge | Please wear a Guide shirt/ hoodie/fleece jacket and navy pants/jeans. Please wear outdoor clothing suitable to the weather forecast & outdoor footwear. A broad brimmed hat and raincoat are required for both days. Please wear your name badge if you have one. |
| Personal Possessions | Please keep your purse and any valuables with you at all times. In consideration of others, during the session please turn off your phone or forward to message bank. |
| Questions? | <p><i>Training Questions</i> outdoors@guidesvic.org.au</p> <p><i>Booking Questions</i> support@guidesvic.org.au</p> |



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