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GIRL GUIDES AUSTRALIA VICTORIA

ANZAC DAY 2 5 A P R I L 2 0 2 4

Girl Guides Victoria have once again been invited to participate in the annual Anzac Day March from Federation Square to The Shrine in the Royal Botanical Gardens.

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The theme of the ANZAC Day event in 2024 is **Peacekeeping**.

It focuses on all those who have served in the many peacekeeping operations that Australia has been involved with from 1947 right up to present day.

Who | Guides aged 10+ and Adults

Where | Assemble at 'The Banner Pool' Area at <u>Federation Square</u> <u>When</u> | Thursday April 25th between 7:30 - 8am, until approximately 1pm.

For event queries, contact Heather Hyatt via <u>heather.hyatt@guidesvic.org.au</u>

For registration queries, contact <u>events@guidesvic.org.au</u>

Registrations close Wednesday April 17 at 11:59pm.

GENERAL INFORMATION ARRIVAL & GENERAL PROTOCOL

All members need to arrive at <u>Federation Square</u> between 7.30am and 8am.

'The Banner Pool' is located over the road from St Paul's Cathedral. Please report at our check in area, so we can tick you off the list.

Please ensure you bring your <u>Permission Form</u> with you and keep in your pocket for the duration of the March.

The numbers of Veterans and Defence Force personnel participating in the March is expected to have increased this year. As such, depending on how many Cadets, Scouts and Guides attend, some of our youth members may need to March more than once.

Please be aware that there will be lots of waiting around during the day.

FREE PUBLIC TRANSPORT

All Guides and Leaders in uniform on the day receive free public transport to and from the event. Members are reminded they must be at Federation Square no later than 8.00am ahead of the first allocations, and to plan for the appropriate train/tram/bus service.

BANNER PROTOCOL

As a Guide, all Guiding personnel are required to turn their head to the right and dip the banner, (but not the white unit signs) as they approach and pass the Eternal Flame. There are signs on the right of the March pathway to indicate the point at which this occurs.

UNIFORM

Please ensure that correct uniform is worn at all times. This includes:

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- Navy pants (black as an alternative, if necessary, but not jeans)
- Black shoes (runners are acceptable if they do not have bright stripes).
- If wearing a sash, this should be pinned to their shirts to stop them slipping off their shoulder during the march.

Leaders may wear either the white shirt or the polo t-shirt uniform.

We request that all Guides and Leaders wear a navy blue hat – this may be the Guide bucket hat, a wide brimmed hat or the peaked cap. It does not have to have the Guide logo, but we would prefer it to be plain and have no other logos. Please ensure that you have applied sunscreen in the morning.

MEDALS

Guides and Leaders can wear Descendants Medals on the right side of your uniform. Only Personal medals are to be worn on the left side.

BACKPACKS / FOOD / WATER

All Youth and Leaders need to bring a full water bottle and some snacks.

However, water bottles cannot be carried while the Guides are doing their tasks. No day packs or bags can be carried while participating in the March.

Day packs and bags are not to left unattended. They are to be left in the care of Leaders or a Guardian.

ON ARRIVAL AT THE SHRINE

All Guides will be greeted by 2 Guide Leaders, and some Scout Leaders, who will be at the Shrine to gather the Guides. Guides will be directed to take all banners, holsters and signs to the Budget Truck, before leaving the Shrine area. The Guides will be given instructions on how to get back to the Banner Pool at Federation Square – generally, they will need to walk back in small groups. There will likely be some shuttle buses available, however, access to them is likely to be limited, as the priority will be for Bands within the March.

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Once back at the Banner Pool there will be time for the Guides to have a drink and have their snack before they go out again. They may need to carry signs or banners on more than one occasion.

MASS MARCH

We will be marching on mass as a Guide and Scout Group at the end of the March. Anyone who is at Federation Square at that time will form up for this to occur. Anyone who is unable to make it back from their last March in time, should join in along the March route. See any Guide or Scout Leader along the route to assist with this. The last opportunity to join in will be at the start of the forecourt / entry to the Shine (at Anzac Ave).

MEDIA & PHOTOS

Please remember we have no control over the media or the public taking photos. This is a public event.

CONCLUSION OF PROCEEDINGS

Once the March has concluded, please stay around at the Shrine grassed area, to enable us to all congregate for mass group photo with the banner. This will be sent in to GGV to be shared on social media.

LEADER INFORMATION LEADER ROLES

Thank you for attending and bringing Guides from your local area to this event. As this is a State event, we need to all work together to support all the Guides, and ensure the event runs smoothly.

We will be working with Scouts Victoria for this event, and have been asked to provide Leaders for specific tasks, including at the Shrine, incident response teams, and supervision of youth members with marshals to the Units at different parts of the city to form up prior to marching. We will be reaching out to several Leaders specifically regarding some of these roles, however, are aware that we need to balance this with ensuring Leaders from your area are still available to support your local Guides.

Please ensure that any Guides attending with you have contact details for yourself, Laura and Heather (we will have spare contact cards if needed). If any Guide approaches you during the day, please support them as needed, and contact their Leader, Heather or Laura as required.

After check in please form the Guides in to the line for a task to be allocated.

FIRST AID

Please provide first aid to any Guide member as needed, however, please notify Heather that this has occurred, as we will need a record of this. St John's will be in attendance and available to assist with anything more than minor first aid.

EMERGENCY RESPONSE

In the case of an emergency response being required, please ensure you gather all Guides and Scouts in your vicinity and follow the instructions from the emergency services. There will be nominated evacuation points for Guides and Scouts which will be communicated to you on the day.

Looking forward to seeing you all on Anzac Day.

Thank you, in anticipation, for your support of this event, and the Guides attending. Please contact Heather if you have any specific event or protocol questions.