

LEARNING AND DEVELOPMENT



GIRL GUIDES
AUSTRALIA
VICTORIA

CAMP TRAINING INFORMATION KIT 2024

WHAT

CAMP TRAINING

OVERVIEW

Conduct a Camp Module - Indoor Camp

Conduct a Camp Module - Outdoor Camp at Established Campsites

Conduct a Camp Module - Outdoor Camp at Bush Campsites

The Conduct a Camp Leader Training is suitable for qualified Leaders or Managers who wish to conduct Indoor Camps or Outdoor Camps (Established Campsite or Bush Campsite).

Leaders or Managers in Training, who have attended their LQ or MQ training, are welcome to attend Conduct a Camp training, but are unable to be assessed until they have completed their Leadership or Management qualification.

Leaders or Managers just wanting to be awesome camp staff and not wanting to be assessed are also welcome to attend.

Note: If completing the two days of training, they do not have to be completed in any particular order or on the same weekend.

RECOGNITION OF PRIOR LEARNING/ EXPERIENCE

Please consult with your Region Manager/Region Team to have an Outdoor Skills Assessor (OSA) appointed to mentor and assess you for your camp qualification.

If you have prior experience and knowledge of camping you will need to consult with your OSA to determine which training day(s) that you need to attend.

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WHAT

Camp One Camp All – Theory

This day is designed for Leaders who do not currently hold a Camping Qualification.

Required for both Indoor Camp Module and Outdoor Camp Modules
- Established and Bush.

Topics include:

- Camp Administration, Guidelines, Budget, Forms
- Staff – Roles and Responsibilities – Leader in Charge, QM (Catering), First Aid
- Camp Program and the Patrol System
- Risk Awareness
- Preparing Guides for Camp

Outdoor Camp Skills

This day is designed to provide practical skills for Leaders wanting to gain an Outdoor Camp qualification.

It covers various areas of camp set up:

- Campsite Layout
- Tents and Equipment, Lights
- Fires and Gas Safety
- Outdoor QM (Catering) and the Camp Kitchen
- Outdoor First Aid and Hygiene/Bathroom Set Up
- Gadgets

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TRAINING DATES

NO CAMP TRAINING WILL BE HELD IN TERM 1 2024

TERM 2 - Britannia Park Guide Campsite, Wesburn

Saturday 20 April - Camp One Camp All - Theory
Sunday 21 April - Outdoor Camp Skills

TERM 3 - Burnet Park Guide Campsite, Glengarry West

Saturday 7 September - Camp One Camp All - Theory
Sunday 8 September - Outdoor Camp Skills

TERM 4 - Lingbogol Guide Campsite, Creswick

Saturday 9 November - Camp One Camp All - Theory
Sunday 10 November - Outdoor Camp Skills

**DATES AND LOCATIONS MAY BE CHANGED AT THE DISCRETION
OF THE TRAINERS AT ANY TIME.**

TRAINING TIMES

Camp One Camp All - Theory

Please arrive by 8.30am
9:00am - 5:30pm

Outdoor Camp Skills

Please arrive by 8.30am
9:00am - 5:00pm

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UNIFORM AND KIT LIST

Please wear a Guide shirt/hoodie/fleece jacket and navy pants/jeans.

Please wear outdoor clothing suitable to the weather forecast and outdoor footwear.

A broad brimmed hat and raincoat are required for both days.

Please wear your name badge if you have one.

Camp One Camp All - Theory

- Notebook and pen
- Laptop (optional)
- Your *Conduct a Camp* Module
- USB stick (For handouts and resources to be copied to)
- Water bottle

Outdoor Camp Skills

- Notebook and pen
- USB stick (For handouts and resources to be copied to)
- Your *Conduct a Camp* Module
- Sunscreen, insect repellent and broad brim hat
- Folding camp chair
- Water bottle
- Dilly bag (a.k.a. mess kit/plate bag) including plate, bowl, cup, cutlery and a tea towel.
- Wet Weather Gear

For those utilising accommodation, don't forget to bring dinners/breakfasts.

A fridge and a microwave will be available for use.

PERSONAL POSSESSIONS

Please keep your purse and any valuables with you at all times.

In consideration of others, during the sessions please turn off your phone or forward to message bank.

ACCOMM.

Accommodation is available depending on the location of the training in each term. Please check each Term's individual registration pages for further information once they open.

CATERING

Tea, Coffee and Dairy milk available on arrival and throughout the day.

Please BYO – Snacks, lunches, dinners and breakfasts and any dairy-milk alternatives
A fridge and microwave will be available for use.

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REGISTRATION

Online registrations open progressively throughout the year. Members will be notified of open trainings via QuickLinks, Workplace and GuideHub. They will also appear in their Training tab in the Member Portal and the Camp Training webpage will also be updated.

Any requests to change a booking must be emailed to events@guidesvic.org.au. Changes will be confirmed via email.

REGISTRATIONS WILL CLOSE ON THE MONDAY PRIOR TO THE TRAINING WEEKEND.

PRE-TRAINING QUESTIONS

On registration you will be asked some additional questions. Please complete this so that the GGV Trainers can effectively assist you in your role.

REGISTRATION CONFIRMATION

The screenshot shows the 'MEMBER HOME' page with a navigation menu including 'CHILD SAFE AND WELLBEING', 'EVENTS', and 'REPORTS AND FORMS'. Below the menu, there are tabs for 'SHOP' and 'STAFF'. A secondary menu includes 'Contact Details', 'Checks and Quails', 'Renewal', 'Trefoil Guild Renewal', and 'Contact Details'. A third menu includes 'Health Information', 'Photo Consent', 'Renewal', 'Events', and 'Search - Volunteers'. The 'Events' tab is selected, showing a 'Search - Girls' filter. The main content area is titled 'My upcoming registrations' and contains a table with the following data:

Date	Event	Location	View invoice
12/11/2023	Outdoor Camp Skills (Day 2) November 2023 - Lingbogol	Creswick, VIC Australia	View invoice
11/11/2023	Camp One, Camp All (Day 1) November 2023 - Lingbogol	Creswick, VIC Australia	View invoice

A automated booking confirmation email will be sent after registration.

You can also confirm your registration by returning to your 'Member Home' screen and selecting the small Events tab. This will show both upcoming and historical registrations.

Should you no longer be able to attend the training, please contact events@guidesvic.org.au ASAP.

TRAINER/S

In case you need to contact them prior to the training or on the day of your training, you will be emailed the Trainer's contact phone number and any final training details and reminders approximately three or four days prior.

QUESTIONS?

Training Questions - training@guidesvic.org.au
General or Registration Assistance - events@guidesvic.org.au